



Luther Burbank Middle School

"Achieving Success as a Team - 110%, No Excuses"

A-Rated 7 Star Distinction Campus



SDMC Meeting

Minutes

October 6, 2022

➤ **Enrollment Update**

Mr. Knittle stated that we have 1424 students at Burbank right now, 27 students over predictions. Budget seems stable.

➤ **Staffing Update**

Burbank is fully staffed! Schedule changes have been made to accommodate student needs and newly hired teachers. Two clerks are needed: one for HB4545 and another for the copy room and additional support.

➤ **Safety Update**

- **Door sweeps-** Mr. Knittle is required to give weekly reports to the district regarding classroom doors not in compliance with the closure mandate.
- **Traffic-** There are traffic concerns due to the accident where a student got hit by a car last week. We are trying to receive funding for a crossing guard
- **Parking Lot-** There are looking into make changes to parking restrictions. Getting an updated gate for the teacher parking lot will increase safety. The new gate would use an access code or card to allow only faculty and staff to enter.

➤ **Back to Basic Update**

- As of October 6, 2022, only 48 students do not have the Chromebook
- **Dress Code** – Mr. Knittle has received positive word about students in dress code. There aren't any major issues that have come up about student compliance.
- **Tardies** – The new system to implement tardies for student is still under works. Due to multiple entrances and number of students, it requires a lot of office staff support. Its very difficult when office staff is on hall duty and not in their office to receive students who are tardy.
- **Cell Phones** – Cell phone policy is working well.
- **Campus Culture** – Ms. Grout informed us of future activities/plans from the committee.

Meeting was adjourned at 4:50 pm.

☐ **X David Knittle** ☐ Brittany Jennings ☐ Amanda Vasquez ☐ Deidra Northern
☐ Clara Deshotels-Bujnoch ☐ **X Gladys Gonzalez** ☐ Amanda Hudson ☐ **X Elyzabeth Perales**
☐ **X Daniel Alt** ☐ Veronica Uresti ☐ **X Meghan Grout** ☐ **X Kaitlin Bucher-Airola** ☐ **X Elizabeth Kennedy**
☐ Jorge Sanchez ☐ Rosario Pena

Visitors:

☐ _____ ☐ _____ ☐ _____